

# The Duchess's High School Trust



The Duchess's  
High School Trust

Report and Financial Statements  
Year Ended 31<sup>st</sup> March 2021

Charity Number: 1038646

**The Duchess's High School Trust**  
**Year ending 31<sup>st</sup> March 2021**  
**Legal and Administrative Information**

**Trustees**

Mrs E D Drummond  
Mr N Luke; resigned 23<sup>rd</sup> September 2020  
Mr M Hall; resigned 18<sup>th</sup> January 2021  
Mr R A J Fatherley; appointed 21<sup>st</sup> January 2021  
Mrs C J Skene; appointed 23<sup>rd</sup> September 2020  
Mr C W Howey; appointed 21<sup>st</sup> January 2021  
Mrs R J Morley; appointed 21<sup>st</sup> January 2021  
Mr I J McAllister; appointed 21<sup>st</sup> January 2021  
Mr P J Burrow  
Mrs K Williams  
Mrs R Taylor; appointed 21<sup>st</sup> January 2021  
Mr M C Skinner

**Charity Address**

Duchess's Community High School,  
Taylor Drive,  
Alnwick,  
Northumberland,  
NE66 2DH

**Independent Examiner**

Mr JA Inglis-Jones ACMA CGMA  
The Old Livery  
28-30 Main Street  
Felton  
Morpeth  
Northumberland  
NE65 9PN

**Banker**

Lloyds Bank plc,  
24 Bondgate Within,  
Alnwick,  
Northumberland,  
NE66 1TD

## **The Duchess's High School Trust**

**Year ending 31<sup>st</sup> March 2021**

### **Report of the Trustees for the Year Ending 31<sup>st</sup> March 2021**

The Trustees of the Duchess's High School Trust present their annual report and audited accounts for the year ended 31<sup>st</sup> March 2021 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

#### **Constitution and Objects**

The Duchess's High School Trust exists for the purpose of advancing the education of the pupils by providing and assisting in the provision of facilities and resources for the education of the pupils at the school which would not be provided otherwise.

There have been no changes in objectives during 2020/21. The Trust operates in accordance with its declaration of 3<sup>rd</sup> May 1994.

#### **Membership**

During 2020/21, the Trust undertook an advertising process to attract new Trustees to its Board. At 31<sup>st</sup> March 2021, there were 10 Trustees:

Mrs E D Drummond  
Mr R A J Fatherley; appointed 21<sup>st</sup> January 2021  
Mrs C J Skene; appointed 23<sup>rd</sup> September 2020  
Mr C W Howey; appointed 21<sup>st</sup> January 2021  
Mrs R J Morley; appointed 21<sup>st</sup> January 2021  
Mr I J McAllister; appointed 21<sup>st</sup> January 2021  
Mr P J Burrow  
Mrs K Williams  
Mrs R Taylor; appointed 21<sup>st</sup> January 2021  
Mr M C Skinner

#### **Review of activities and future developments**

The Trust recognised during 2020/21 that it would benefit from extra assistance and launched a recruitment drive in the Autumn of 2020. This resulted in the recruitment and appointment of 6 new Trustees who have brought new skills and experiences to the board. For the first time, the Trust has appointed a Treasurer and has been able to draw on trustees' expertise in finance, marketing, fundraising and data management. In addition, Mr N Luke and Mr M Hall resigned from the Trust. The Trust is grateful to Mr Luke and Mr Hall for their assistance and time.

The Corona Virus pandemic placed extra demands on the Trust and the School. Normal fundraising activities were ceased for the whole financial year. It was encouraging however that the Trust was able to accumulate almost £33,000 of income during the year. This is indicative of the significant increase in activity by trustees.

The Trust agreed to assist the School by supporting a range of activities including curriculum support to breakfast club and digital technology. All the activities and facilities supported achieve the Trust's charitable object by removing barriers to learning, enhancing the education environment and providing new learning opportunities. Without support from the Trust, these activities would not be possible (there is no statutory funding available to support them).

In the autumn term 2020, the Trust launched a Breakfast Club to support students who were arriving in school without having eaten at home. The restrictions imposed by the Covid 19 pandemic presented challenges in delivering this but more than 100 students have benefited from this and, during lockdown 2021, every child in school was able to start their day with breakfast.

In 2021, the Trust launched a £21k for 2021 appeal, the aim of which was to raise £21,000 of income to support learning and alleviate the challenges brought about by Covid-19 during 2021. Grants and donations received during 2020/21 towards this appeal totalled £12,504. This has enabled provision of digital technology for learning including Chromebooks, media room and digital visualisers. Trustees are grateful to those organisations and individuals for their generosity.

At 31<sup>st</sup> March 2021, the Trust held funds of £14,554. Of this balance £3,680 was in respect of 21 for 21 and £5,191 was in respect of the Breakfast Club.

The Trust aims to continue fundraising in 2021/22 and future to deliver its charitable object and assist the school in providing learning activities. The Trustees hope to adopt new fundraising activities as Corona virus restrictions are eased during 2021.

### **Trustees' Responsibilities**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements in accordance with the methods and principles set out In the Statement of Recommended Practice "Accounting and Reporting by Charities" and to state whether or not the accounts have been prepared in accordance with that Statement and applicable accounting standards;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Donations**

Donations are made from the charity's funds following due consideration and approval of the Trustees.

**The Duchess's High School Trust**  
**Financial Statements for the Year ending 31<sup>st</sup> March 2021**

**Income and Expenditure Account**

2019/20		2020/21
	<b>Income</b>	<b>Total</b>
£		£
719	School Lottery	3,193
1,560	Grants	23,375
1,131	Donations	5,924
132	Other	401
<b>3,542</b>	<b>Total Income</b>	<b>32,893</b>
	<b>Expenditure</b>	
1,350	SEND nurture room	213
-	Wellbeing	3,500
-	Breakfast Club	1,434
-	Culture & Community	8,100
-	21 for 21	8,821
-	Other education resources and facilities	7,395
-	Costs of raising funds	130
<b>1,350</b>	<b>Total Expenditure</b>	<b>29,593</b>
2,192	Surplus/(Deficit) for the year	3,300
9,062	Balance 1 <sup>st</sup> April	11,254
<b>11,254</b>	<b>Balance 31<sup>st</sup> March</b>	<b>14,554</b>

**Balance Sheet as at 31<sup>st</sup> March 2021**

	<b>2019/20</b>	<b>2020/21</b>
	<b>£</b>	<b>£</b>
<b>Current Assets</b>		
Cash at Bank	11,254	14,554
<b>Net Total Assets</b>	<b>11,254</b>	<b>14,554</b>
<b>Funds of the Charity</b>		
<b>Unrestricted Funds</b>	<b>11,254</b>	<b>5,683</b>
<b>Restricted Funds</b>		
Breakfast Club	-	5,191
21 for 21		3,680
<b>Total Restricted Funds</b>	<b>-</b>	<b>8,871</b>
<b>Total Charity Funds</b>	<b>11,254</b>	<b>14,554</b>

**The Duchess's High School Trust**  
**Financial Statements for the Year ending 31<sup>st</sup> March 2021**

**Notes to the Financial Statements**

**1. Accounting policies**

(a) Basis of accounting

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Charities Act 2011.

(b) Donations

Donations and similar incoming resources are included in the year in which they are received.

(c) Grants receivable

Revenue grants are credited to the income and expenditure account as received, unless related to a specific period, when it is placed in a restricted fund until used.

(d) Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

(e) Fund Accounting

The charity's funds consist of unrestricted and restricted amounts. The charity may use unrestricted amounts at its discretion. Restricted funds represent income contributions, which are restricted to a particular purpose, in accordance with the donor's wishes.

**2. Donations Income**

	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>
£21k for 2021 appeal donations	3,504	
Other restricted donations	1,400	
Other donations (unrestricted)	1,020	1,131
<b>Total</b>	<b>5,924</b>	<b>1,131</b>



### 3. Grants Income

	2020/21 £	2019/20 £
Metro Radio (SEND nurture room)		1,560
The Duke of Northumberland Charity	6,000	
Community Foundation for Northumberland and Tyne & Wear	1,000	
The Henfrey Trust	2,000	
Northumberland Estates	1,500	
Garfield Weston Foundation	5,000	
Joicey Trust	500	
Purvis Foundation	1,000	
Community Foundation for Northumberland and Tyne & Wear	5,625	
Catherine Cookson Charitable Trust	750	-
<b>Total</b>	<b>23,375</b>	<b>1,560</b>

### 4. Trustees' Remuneration

The Trustees neither received nor waived any remuneration during the year or in 2019/20.

### 5. Tangible Fixed Assets

The Trust has no tangible fixed assets.

### 6. Funds

At 31<sup>st</sup> March 2021, the Trust held funds of £14,554 apportioned as follows:

	£
Unrestricted Funds	5,683
Breakfast Club	5,191
21 for 21 Appeal	3,680
<b>Total</b>	<b>14,554</b>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
THE DUCHESS'S HIGH SCHOOL TRUST

On accounts for the year  
ended

31 March 2021

Charity no  
(if any)

1038646

Set out on pages

1 to 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 10 / 08 / 2021

Name:

J A Inglis-Jones

Relevant professional  
qualification(s) or body  
(if any):

Chartered Management Accountant, Chartered Global Management Accountant

Address:

28-30 Main Street

Felton

Morpeth, Northumberland. NE65 9PN

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Empty box for disclosure details.